

The Application Process: FAQ

Frequently Asked (and Answered!) Questions

Searching for Opportunities

Is there a tutorial on how to search for jobs?

Yes, please view a brief [video tutorial to learn how to search for jobs](#) or [listen to an audio described job search tutorial](#).

Can I search for opportunities within a specific facility or location?

Yes! On the [search page](#), there's a drop-down list for work location. Click the down arrow on the menu to browse, or click on "Work Location" to type and narrow down your choices.

Can I search based on commute time?

Because commuting time is an important factor when you consider a new position — and because commuting time can't always be determined by distance — we include on the [search page](#) a box called "Sort By."

- Enter the address from where you're commuting and then select the "Commute" button.
- Choose the method by which you're commuting.
- Select the level of traffic you're expecting to encounter, such as rush hour.

What if I am interested only in a certain shift or schedule?

On the [search page](#), there's a drop-down list for desired shift. You can select days, evenings, nights or a varied shift.

As a veteran, can I search by MOS code?

Definitely! (And thank you for your service!) Enter your MOS code in the keyword search field.

How can I sign up for job alerts so I am notified of new opportunities? How can I sign up for a talent community?

When you join our talent community, you'll receive job alerts that match your interests. [Click here to sign up!](#)

Where can I learn about fellowships and externships, including what specialties are available?

Visit our [Externships, Fellowships and Nurse Residency Programs page](#) to learn more about these programs and to also view several examples of the career growth of Northwell employees.

Where can I find information about internships?

Learn about our [internship programs](#) and [join our student talent network](#). We also invite you to [read recent blog posts](#) about various internship experiences.

The Application Process

What is the application process?

Learn what happens in [The Northwell Health Hiring Experience](#) — from application and selection to interview and offer — once you've found a position you're interested in.

How do I make an accessibility request?

Submit a request through our [contact us form](#). Be sure to select "Request for an Accommodation" in the subject line of message drop-down menu.

Do I need a formal resume, or can I just fill out an application?

There are a few different ways you can apply for a position, including:

- Importing information from your LinkedIn or Indeed account
- Importing information from an uploaded resume
- Manually entering your information

You also have the opportunity to add a cover letter and other documents, links and information about your certificates, licenses, permits and the languages you speak.

What's the best format for my resume, and can I apply using my LinkedIn or other social network profile?

If you choose to upload a resume, a PDF or Microsoft Word doc is recommended. You can also apply by importing information from your LinkedIn or Indeed account. You can edit the information on your profile once it has been uploaded.

After the Application

How and when will I learn about the status of my application?

Once you complete an application for a role, you can log into your profile to check the status of your application.

Will I need references?

If you've been selected for an interview, you will likely be asked for references. Learn more about the application process on [The Northwell Health Hiring Experience](#) page.

Will my interview be remote?

Interviews may be remote or in person, and sometimes both. If you are selected for an interview, your recruiter will provide further details.

Will I be asked to take a skills assessment test?

If you are deemed qualified for a role that requires a skills assessment test, then the test will be part of your application. Your recruiter will provide further details.



How will I know whether communications I receive from Northwell are authentic?

Any communication to you will be through a northwell.edu email address or an email address from one of our recruitment solution vendors. Any correspondence relating to Northwell Health career opportunities from a personal email — such as Yahoo, Gmail, or AOL (for example, MarySmith543@gmail.com) — is fraudulent.

If you have any doubts about the authenticity of any email regarding job postings, offer letters, or interview requests, purportedly from, for, or on behalf of Northwell Health, don't take any further action in relation to the correspondence. Instead, submit your concern through our [contact us form](#).

Where can I learn about Northwell's benefits?

You may learn more about our comprehensive benefits from our [benefits page](#).

What is the interview process?

Your exact interview process will depend on your role, experience level and whether you're interviewing for a clinical position. To learn what it's like to interview at Northwell, read our "[What's it's like to interview at Northwell Health](#)" blog post that includes advice from our recruiters.

If I'm hired, will I need to get a COVID-19 vaccine?

Newly hired team members will no longer be required to receive the COVID-19 vaccine. However, we will still offer the vaccine to anyone who chooses to receive it.



Technical Issues

How do I sign into my profile?

If you are a returning applicant, you can sign into your profile with your email and the six-digit code that will be sent to you.

How do I retrieve my username and password?

Your username is your email address. If you've [forgotten your password](#), you can reset it.

It's been a while since I last applied to Northwell. Is my old account still active?

If you are unable to access your account, and retrieving your username and password doesn't work, then you will have to create a new account.

Whom do I contact if I'm having other issues?

For issues related to Northwell Health careers, including with your job application or accessing the website, fill out our [contact us form](#).